



# Sentencing Guidelines Cover Sheet

Complete this form ONLY for applicable felonies sentenced on or after July 1, 2025.

Scheduled Sentencing Date:

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## OFFENDER

First \_\_\_\_\_ Middle \_\_\_\_\_ Last \_\_\_\_\_ Suffix \_\_\_\_\_

Date of Birth: 

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Month Day Year

Social Security Number: 

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CCRE: 

V	A													
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CORIS  
Offender ID: 

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PSI: 

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## COURT

Judicial Circuit 

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City/County \_\_\_\_\_

FIPS Code: 

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Sentencing Judge's Name \_\_\_\_\_

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Preparer Name \_\_\_\_\_ ☐ Commonwealth's Attorney

☐ Probation Officer

Prosecuting Commonwealth's Attorney \_\_\_\_\_ Defense Attorney \_\_\_\_\_



## CONVICTIONS

☐ Please check this box and change the F or M in the Virginia Crime Code (VCC) to a D if one or more offenses is in violation of deferred dispositions §§ 18.2-251, 18.2-258.1, 19.2-298.02, or 19.2-303.6 (e.g. NAR-3022-F5 to NAR-3022-D5).

Offense  
Primary Offense \_\_\_\_\_

Counts  

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VCC  

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Offense Date  

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Month Day Year

For a comprehensive list of all offenses in the sentencing event, please refer to the **Docket Details** page following **Section D**.

Primary Offense Code Section § \_\_\_\_\_

Docket Number \_\_\_\_\_



## METHOD OF ADJUDICATION

☐ Jury Trial Sentence Set by ☐ Judge ☐ Jury 

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☐ Life ☐ Juvenile ☐ Fine Only  
Years Months Days

☐ Bench Trial ☐ Guilty Plea ☐ Alford Plea/Nolo contendere



## SENTENCING GUIDELINES RECOMMENDATION

### Section B

- ☐ Probation/No Incarceration
- ☐ Incarceration 1 Day to 3 Months
- ☐ Incarceration 1 Day to 6 Months
- ☐ Incarceration 3 to 6 Months
- ☐ Probation/No Incarceration or Incarceration to 6 Months

### Section C

- ☐ Life Sentence
- ☐ Incarceration *(Enter Midpoint and Range Below)*

☐ No Recommendation Offense  
*(Primary offense does not yield a recommendation)*

Range Midpoint 

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 \_\_\_\_\_  
Years Months Days

Sentence Range 

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 \_\_\_\_\_ TO 

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 \_\_\_\_\_  
Years Months Days Years Months Days



## SUM OF ALL MANDATORY MINIMUMS

☐ Life 

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Years Months Days



## NONVIOLENT RISK ASSESSMENT Section D of Drug, Fraud, and Larceny Worksheets

- ☐ Recommended for Alternative Punishment
- ☐ NOT Recommended for Alternative Punishment
- ☐ Not Applicable (INELIGIBILITY CONDITIONS marked on Section D)
- ☐ Not a DRUG, FRAUD or LARCENY Offense



# Final Disposition Fill In After Sentence Has Been Pronounced

## ☐ Modification of Recommendation Based on Substantial Assistance, Acceptance of Responsibility or Expression of Remorse

The decision to modify the guidelines recommendation must be made by the judge. If the recommended low end is 3 years or less, the low end is adjusted to no incarceration. If recommended low end is more than 3 years, the low end is reduced by 50%.

If accepted by the court the

Adjusted Range is: \_\_\_\_\_ TO \_\_\_\_\_  
Years Months Days Years Months Days

## ◆ SENTENCE *(For All Offenses in the Event)*

- ☐ Taken under Advisement/Continued ☐ Deferred (§§ 18.2-251, 18.2-258.1, 19.2-298.02 or 19.2-303.6)

Total Time Imposed Before Suspension ..... ☐ Life Sentence + 

Years	Months	Days

☐ Sentenced to Time Served

Total Effective Time to Serve ..... ☐ Life Sentence + 

Years	Months	Days

- ☐ Incarceration Sentence to Run Concurrently With Another Event

- ☐ Restitution \$ \_\_\_\_\_ ☐ Fine \$ \_\_\_\_\_

### Post Release

Post Release Incarceration Term § 18.2-10 (suspended) ..... 

Years	Months	Days

  
 (6 months to 3 years) (§ 19.2-295.2:1 (1st 2 years, 2nd 5 years))

Probation Supervision Period § 19.2-295.2(A) ..... 

Years	Months	Days

  
 (6 months to 3 years)

**Probation** (Sentenced to no time, probation up to statutory maximum; Sentenced to incarceration, probation up to 5 years )

Probation Period (Supervised) ☐ Indeterminate Not to Exceed § 19.2-303 

Years	Months	Days

### Good Behavior

- ☐ Good Behavior Period (sum or longest length imposed)(§ 19.2-306) 

Years	Months	Days

☐ Fixed at Statutory Maximum § 19.2-303.1

### Agreements and Other Details *(check all that apply)*

- ☐ Written Plea Agreement Accepted = Rule 3A:8(c)(1) (A) or (C)  
☐ Plea and Recommendation Accepted = Rule 3A:8(c)(1)(B)  
☐ Oral Sentence Recommendation Accepted

### Other Sentencing Programs *(check all that apply)*

- ☐ Day Reporting ☐ Community-Based Program \_\_\_\_\_  
☐ Electronic Monitoring ☐ CCAP \_\_\_\_\_  
☐ Intensive Probation ☐ Recovery Court 

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☐ Substance Abuse Treatment ☐ Youthful Offender \_\_\_\_\_  
☐ § 18.2-251/§ 18.2-258.1 ☐ DJJ Commitment ☐ Indeterminate ☐ Determinate  
☐ Other \_\_\_\_\_

## ◆ REASON FOR DEPARTURE AND/OR MODIFICATION OF JURY SENTENCE

Must be completed pursuant to § 19.2-298.01(B) and/or § 19.2-295 / § 19.2-303

☐ Accepted Nonviolent Risk Assessment recommendation, no departure reason needed. 

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## ◆ SENTENCING DATE

Month	Day	Year

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Month	Day	Year

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Month	Day	Year

\_\_\_\_\_  
 Judge's Signature

## ◆ ATTACH COURT ORDER AND MAIL Pursuant to § 19.2-298.01(E)

After sentencing, send to: **Virginia Criminal Sentencing Commission • 100 North Ninth Street • Fifth Floor • Richmond, Virginia 23219**

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