



Sentencing Guidelines Cover Sheet

Complete this form ONLY for applicable felonies sentenced on or after July 1, 2023.

Scheduled Sentencing Date:

--	--	--	--	--	--	--	--	--	--



OFFENDER

First _____ Middle _____ Last _____ Suffix _____

Date of Birth:

--	--	--	--	--	--	--	--	--	--

Month Day Year

Social Security Number:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

CCRE:

V	A													
---	---	--	--	--	--	--	--	--	--	--	--	--	--	--

CORIS
Offender ID:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

PSI:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--



COURT

Judicial Circuit

--	--

City/County _____

FIPS Code:

--	--	--	--	--	--

Sentencing Judge's Name _____

--	--	--	--	--	--	--	--	--	--

For Office Use Only

Preparer Name _____ ☐ Commonwealth's Attorney

☐ Probation Officer

Prosecuting Commonwealth's Attorney _____ Defense Attorney _____



CONVICTIONS

☐ Please check this box and change the F or M in the Virginia Crime Code (VCC) to a D if one or more offenses is in violation of deferred dispositions §§ 18.2-251, 18.2-258.1, 19.2-298.02, or 19.2-303.6 (e.g. NAR-3022-F5 to NAR-3022-D5).

Offense
Primary Offense _____

Counts

--	--

VCC

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Offense Date

--	--	--	--	--	--	--	--	--	--

Month Day Year

For a comprehensive list of all offenses in the sentencing event, please refer to the **Docket Details** page following **Section D**.

Primary Offense Code Section § _____

Docket Number _____

Drug Type in Event Please check all that apply. This information is for research purposes only.

☐ Cocaine ☐ Codeine ☐ Fentanyl ☐ Heroin ☐ Hydrocodone ☐ Methadone

☐ Methamphetamine ☐ Methylphenidate ☐ Morphine ☐ Oxycodone ☐ Any other Schedule I/II drug _____



METHOD OF ADJUDICATION

☐ Jury Trial ☐ Sentence Set by Jury

--	--	--

--	--

--	--	--

☐ Sentence Set by Judge

☐ Life ☐ Juvenile ☐ Fine Only

☐ Bench Trial ☐ Guilty Plea ☐ Alford Plea/Nolo contendere



SENTENCING GUIDELINES RECOMMENDATION

Section B

- ☐ Probation/No Incarceration
☐ Incarceration 1 Day to 3 Months
☐ Incarceration 1 Day to 6 Months
☐ Incarceration 3 to 6 Months
☐ Probation/No Incarceration or Incarceration to 6 Months

Section C

- ☐ Life Sentence
☐ Incarceration (Enter Midpoint and Range Below)

☐ No Recommendation Offense
(Primary offense does not yield a recommendation)

Range Midpoint

--	--	--

--	--

--	--	--

Sentence Range

--	--	--

--	--

 TO

--	--	--

--	--

--	--	--



SUM OF ALL MANDATORY MINIMUMS

☐ Life

--	--	--

--	--

--	--	--



NONVIOLENT RISK ASSESSMENT Section D of Drug, Fraud, and Larceny Worksheets

- ☐ Recommended for Alternative Punishment ☐ Not Applicable (INELIGIBILITY CONDITIONS marked on Section D)
☐ NOT Recommended for Alternative Punishment ☐ Not a DRUG, FRAUD or LARCENY Offense



Final Disposition Fill In After Sentence Has Been Pronounced

☐ Modification of Recommendation Based on Substantial Assistance, Acceptance of Responsibility or Expression of Remorse

The decision to modify the guidelines recommendation must be made by the judge. If the recommended low end is 3 years or less, the low end is adjusted to no incarceration. If recommended low end is more than 3 years, the low end is reduced by 50%.

If accepted by the court the

Adjusted Range is: _____ TO _____
Years Months Days Years Months Days

◆ SENTENCE

☐ Taken under Advisement/Continued

Total Time Imposed Before Suspension ☐ Life Sentence +

Years	Months	Days

Total Effective Time to Serve ☐ Life Sentence +

Years	Months	Days

☐ Incarceration Sentence to Run Concurrently With Another Event

☐ Restitution \$ _____ ☐ Fine \$ _____

☐ Sentenced to Time Served

Post Release

Post Release Incarceration Term § 18.2-10 (suspended)

Years	Months	Days

 (6 months to 3 years)

Post Release Supervision Period § 19.2-295.2(A)

Years	Months	Days

 (6 months to 3 years)

Probation (Sentenced to no time, probation up to statutory maximum; Sentenced to incarceration, probation up to 5 years)

Probation Period (Supervised) ☐ Indeterminate Not to Exceed § 19.2-303

Years	Months	Days

Good Behavior

☐ Good Behavior Period (§ 19.2-306) _____ ☐ Fixed at Statutory Maximum § 19.2-303.1
Years Months Days

Agreements and Other Details (check all that apply)

- ☐ Written Plea Agreement Accepted = Rule 3A:8(c)(1) (A) or (C)
- ☐ Plea and Recommendation Accepted = Rule 3A:8(c)(1)(B)
- ☐ Oral Sentence Recommendation Accepted

Other Sentencing Programs (check all that apply)

- ☐ Day Reporting
- ☐ Electronic Monitoring
- ☐ Intensive Probation
- ☐ Substance Abuse Treatment
- ☐ § 18.2-251/§ 18.2-258.1
- ☐ Community-Based Program _____
- ☐ CCAP
- ☐ Drug Court

Office Use Only			
-----------------	--	--	--
- ☐ Youthful Offender
- ☐ DJJ Commitment ☐ Indeterminate ☐ Determinate
- ☐ Other _____

◆ REASON FOR DEPARTURE AND/OR MODIFICATION OF JURY SENTENCE

Must be completed pursuant to § 19.2-298.01(B) and/or § 19.2-295(B)/ § 19.2-303

☐ Accepted Nonviolent Risk Assessment recommendation, no departure reason needed.

Office Use Only			
-----------------	--	--	--

◆ SENTENCING DATE

Month	Day	Year

 .

Month	Day	Year

 .

Month	Day	Year

 Judge's Signature

◆ ATTACH COURT ORDER AND MAIL Pursuant to § 19.2-298.01(E)

After sentencing, send to: Virginia Criminal Sentencing Commission • 100 North Ninth Street • Fifth Floor • Richmond, Virginia 23219

Office Use Only			
-----------------	--	--	--

--	--	--	--

--	--	--	--

Traffic/Felony Section A

Offender Name: _____

1 Primary Offense

- A. DWI - Third conviction within 5 years (1 count) 1
- B. DWI - Third conviction within 10 years (1 count) 1
- C. DWI - Fourth or subsequent conviction within 10 years, or DWI after prior felony DWI (1 count) 9
- D. Drive on revoked license after DWI, involuntary manslaughter, or DWI victim permanently impaired (maiming) - endangerment (1 count) 9
- E. Drive on revoked license after DWI, involuntary manslaughter, or DWI victim permanently impaired (maiming) and DWI, etc., violation (1 count) 9
- F. Drive on revoked license after DWI, involuntary manslaughter, or DWI victim permanently impaired (maiming) - second or subsequent (1 count) 9
- G. Hit and run, driver fails to stop and aid victim or hit and run, property damage \$1,000 or more
1 count 1
2 counts 4
- H. Disregard police command to stop, endangerment (1 count) 5
- I. Driving after forfeiture of license, etc., 3rd offense within 10 Years (1 count) 1

Score

0	
---	--

2 Primary Offense Remaining Counts Total the maximum penalties for counts of the primary not scored above

- Years: 5 - 7 1
8 - 18 2
19 - 28 3
29 - 38 4
39 or more 5

0	
---	--

3 Additional Offenses Total the maximum penalties for additional offenses, including counts

- Years: Less than 1 0
1 - 7 1
8 - 18 2
19 - 28 3
29 - 38 4
39 or more 5

0	
---	--

4 Victim Injury

- Threatened, emotional, physical or serious 1
Life threatening 2

0	
---	--

5 Prior Convictions/Adjudications Total the maximum penalties for the 5 most recent and serious prior record events

- Years: Less than 2 0
2 - 38 1
39 or more 2

0	
---	--

6 Prior Incarcerations/Commitments

Primary Offense:

I: Driving, after forfeiture of license

Number	Score
1.....	1
2 or more	4

Primary Offense:

All other offenses

If YES, add 4

0	
---	--

7 Legally Restrained at Time of Offense

Primary Offense

I: Driving, after forfeiture of license

	Points
Any legal restraint.....	4

Primary Offense:

All other offenses

	Points
None.....	0
Other than post-incarceration supervision.....	2
Post-incarceration supervision	5

0	
---	--

SCORE THE FOLLOWING FACTOR **ONLY** IF PRIMARY OFFENSE IS I: DISREGARD POLICE COMMAND TO STOP OR H: HIT AND RUN WITH **PROPERTY DAMAGE \$1,000 OR MORE** (§ 46.2-894, § 46.2-817 (B))

8 Prior Criminal Traffic Convictions/Adjudications

Primary Offense:

H: Disregard police command to stop

Any prior felony traffic convictions/adjudications

If YES, add 8

Primary Offense:

G: Hit and run with **property** damage \$1,000 or more

Number	Score
0-3 prior criminal misdemeanor traffic conv./adj.	0
4+ prior criminal misdemeanor traffic conv./adj.	1
1+ prior felony traffic convictions/adjudications	2

0	
---	--

Total Score

If total is 8 or less, go to **Section B**. If total is 9 or more, go to **Section C**.

--	--

Traffic/Felony Section B

Offender Name: _____

◆ Primary Offense _____

- A. DWI – Third conviction within 5 years (1 count).....10
- B. DWI – Third conviction within 10 years (1 count).....10
- C. Hit and run, driver fails to stop and aid victim (1 count).....10
- D. Hit and run, property damage \$1,000 or more (1 count)8
- E. Disregard police command to stop, endangerment (1 count).....9
- F. Driving after forfeiture of license, etc., 3rd offense within 10 Years (1 count).....9

Score

--	--

◆ Primary Offense Remaining Counts Total the maximum penalties for counts of the primary not scored above

- Years: 5 - 9.....2
- 10 - 19.....3
- 20 - 29.....4
- 30 - 39.....5
- 40 or more.....6

0	
---	--

◆ Additional Offenses Total the maximum penalties for additional offenses, including counts _____

- Years: Less than 10
- 1 - 9.....2
- 10 - 19.....3
- 20 - 29.....4
- 30 - 39.....5
- 40 or more.....6

0	
---	--

◆ Victim Injury _____

- Threatened, emotional, physical or serious.....2
- Life threatening.....3

0	
---	--

◆ Legally Restrained at Time of Offense _____ If YES, add 1 →

0	
---	--

SCORE THE FOLLOWING FACTOR ONLY IF PRIMARY OFFENSE IS C OR D: HIT AND RUN (§ 46.2-894)

◆ Prior Criminal Traffic Convictions/Adjudications _____

- Number: 0 Felonies: 1 - 4 Misdemeanors1
- 5+ Misdemeanors2
- 1+ Felonies: 0 Misdemeanors1
- 1 - 4 Misdemeanors2
- 5+ Misdemeanors3

0	
---	--

SCORE THE FOLLOWING FACTOR ONLY IF PRIMARY OFFENSE IS F: DRIVING AFTER FORFEITURE OF LICENSE, ETC. - 3RD OFFENSE WITHIN 10 YEARS (§ 18.2-272(A))

◆ Prior Incarcerations/Commitments _____ If YES, add 2 →

0	
---	--

Total Score

See **Traffic Section B Recommendation Table** to convert score to guidelines sentence.

--	--

Traffic/Felony Section C

Offender Name: _____

1 Primary Offense

Prior Record Classification

☐ Category I ☐ Category II ☐ Other

A.	DWI - Third conviction within 5 years (1 count)	20	10	5
B.	DWI - Third conviction within 10 years (1 count)	20	10	5
C.	DWI - Fourth or subsequent conviction within 10 years, DWI after prior felony DWI			
	1 count	40	20	10
	2 counts	48	24	12
	3 counts	68	34	17
D.	Drive on revoked license after DWI, involuntary manslaughter, or DWI victim permanently impaired (maiming) - endangerment			
	1 count	40	20	10
	2 counts	48	24	12
	3 counts	68	34	17
E.	Drive on revoked license after DWI, involuntary manslaughter, or DWI victim permanently impaired (maiming) and DWI, etc., violation			
	1 count	40	20	10
	2 counts	48	24	12
	3 counts	68	34	17
F.	Drive on revoked license after DWI, involuntary manslaughter, or DWI victim permanently impaired (maiming) - second or subsequent			
	1 count	40	20	10
	2 counts	48	24	12
	3 counts	68	34	17
G.	Hit and run, driver fails to stop and aid victim or hit and run, property damage \$1,000 or more (1 count)	20	10	5
H.	Disregard police command to stop, endangerment (1 count)	40	20	10
I.	Driving after forfeiture of license, etc., 3rd offense within 10 yrs (1 count)	32	16	8

Score

0		
---	--	--

2 Primary Offense Remaining Counts

 Assign points to each count of the primary not scored above and total the points

Maximum Penalty: 5, 10 1

--	--	--

3 Additional Offenses

 Assign points to each additional offense (including counts) and total the points

Maximum Penalty: Less than 5 0
(years) 5, 10 1
20 2
30 3
40 or more 5

--	--	--

4 Type of Additional Offense is DWI

 (Score based on the primary offense)

Primary with additional DWI offense: Drive on a revoked license with DWI as additional offense 11
DWI after prior felony DWI, manslaughter, maiming 3
DWI fourth offense, Driving after forfeiture of license, etc., 3rd offense within 10 yrs 2
DWI third offense, Hit and run or Disregard command to stop (with DWI as additional offense) 0

0		
---	--	--

5 Victim Injury

Threatened or emotional 2
Physical, serious 4
Life threatening 5

0	0	
---	---	--

6 Prior Convictions/Adjudications

 Assign points to the 5 most recent and serious prior record events and total the points

Maximum Penalty: Less than 20 0
(years) 20, 30, 40 or more 1

0	0	
---	---	--

7 Prior Felony Convictions/Adjudications Against Person

Number of Counts: 1 1 4 4
2 2 5 or more 5
3 3

0	0	
---	---	--

8 Prior Felony Convictions/Adjudications with the Same VCC Prefix as Primary Offense

Number of Counts: 1 2 4 8
2 4 5 or more 10
3 6

0		
---	--	--

9 Legally Restrained at Time of Offense

Primary Offense: G: Hit and run (§ 46.2-894)
If YES, add 4

Primary Offense: All other offenses
If YES, add 2

0	0	
---	---	--

SCORE THE FOLLOWING FACTOR **ONLY** IF PRIMARY OFFENSE IS G: HIT AND RUN (§ 46.2-894)

10 Prior Criminal Traffic Convictions/Adjudications

Number: 0 Felonies: 1 - 4 Misdemeanors 4
5+ Misdemeanors 8
1+ Felonies: 0 Misdemeanors 4
1 - 4 Misdemeanors 8
5+ Misdemeanors 12

--	--	--

Total Score

See Traffic Section C Recommendation Table for guidelines sentence range.

--	--	--



Offense Details

Offender Name:

Offense	Counts	VCC	Offense Date	Docket No.
Primary Offense				
1.				

Additional Offense	Counts	VCC	Offense Date	Docket No.
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				
11.				
12.				
13.				
14.				
15.				
16.				
17.				
18.				
19.				
20.				