



Sentencing Guidelines Cover Sheet

Scheduled Sentencing Date:

Month Day Year

Complete this form ONLY for applicable felonies sentenced on or after July 1, 2016.

OFFENDER

First Middle Last Suffix

Date of Birth: Month Day Year Social Security Number

CCRE: V A CORIS Offender ID: PSI #:

COURT

Judicial Circuit City/County FIPS Code:

Sentencing Judge's Name For Office Use Only

Preparer Name Commonwealth's Attorney Probation Officer

Prosecuting Commonwealth's Attorney Defense Attorney

CONVICTIONS

Offense	Counts	VCC	Offense Date
Primary Offense			Month Day Year
Additional Offenses			

Primary Offense Code Section § Docket Number

METHOD OF ADJUDICATION

Jury Trial Sentence Set by Jury: Years Months Days Life Juvenile Fine Only
Bench Trial Guilty Plea Alford Plea/Nolo contendere

SENTENCING GUIDELINES RECOMMENDATION

- Section B
- Probation/No Incarceration
 - Incarceration 1 Day to 3 Months
 - Incarceration 1 Day to 6 Months
 - Incarceration 3 to 6 Months
 - Probation/No Incarceration or Incarceration to 6 Months

- Section C
- Life Sentence
 - Incarceration (Enter Midpoint and Range Below)

Range Midpoint Years Months Days

Sentence Range Years Months Days TO Years Months Days

Section B Mandatory Minimum

Recommendation Adjusted for Mandatory Minimum

NONVIOLENT RISK ASSESSMENT Section D of Drug, Fraud, and Larceny Worksheets

- Recommended for Alternative Punishment
- NOT Recommended for Alternative Punishment
- Not Applicable (INELIGIBILITY CONDITIONS marked on Section D)
- Not a DRUG, FRAUD or LARCENY Offense

Larceny Section A

Offender Name: _____

◆ Primary Offense _____ (scores for attempted/conspired offenses are in parentheses)

A.	Attempted or conspired larceny (1 count).....	(1)	
B.	Statutory maximum penalty equals 5 years		
	1 count.....	1	
	2 counts.....	4	
	3 counts.....	6	
C.	Statutory maximum penalty equals 10 years (1 count).....	3	
D.	Grand larceny auto		
	1 count.....	5	
	2 counts.....	7	
	3 counts.....	10	
E.	Grand larceny from person		
	1 count.....	4	
	2 counts.....	11	
F.	Grand larceny of a firearm (1 count).....	1	
G.	Failure of bailee to return animal, aircraft, vehicle or boat (1 count).....	4	
H.	Larceny of bank notes, checks or any book of accounts; Any other larceny offense with maximum penalty of 20 years		
	1 count.....	2	
	2 - 3 counts.....	4	
	4 counts.....	6	

Score
▼

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◆ Primary Offense Remaining Counts Total the maximum penalties for counts of the primary not scored above

Years:	5 - 11.....	1	34 - 44.....	4
	12 - 22.....	2	45 or more.....	5
	23 - 33.....	3		

▼

0	
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◆ Additional Offenses Total the maximum penalties for additional offenses, including counts

Years:	Less than 1.....	0	23 - 33.....	3
	1 - 11.....	1	34 - 44.....	4
	12 - 22.....	2	45 or more.....	5

▼

0	
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◆ Prior Convictions/Adjudications Total the maximum penalties for the 5 most recent and serious prior record events

Years:	Less than 2.....	0	21 - 36.....	3
	2 - 11.....	1	37 or more.....	4
	12 - 20.....	2		

▼

0	
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◆ Prior Felony Larceny Convictions/Adjudications

Number of Counts:	1.....	2	
	2 - 3.....	3	
	4 or more.....	4	

▼

0	
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◆ Other Prior Felony Property Convictions/Adjudications

Number of Counts:	1 - 4.....	1	
	5 or more.....	2	

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0	
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◆ Prior Felony Convictions/Adjudications Against Person

Number of Counts:	1.....	1	
	2 or more.....	2	

▼

0	
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◆ Prior Misdemeanor Convictions/Adjudications (Excludes Traffic)

Number of Counts:	1 - 4.....	1	
	5 - 8.....	2	
	9 or more.....	3	

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0	
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◆ Prior Incarcerations/Commitments _____ If YES, add 5 →

0	
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◆ Prior Juvenile Record _____ If YES, add 1 →

0	
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◆ Legally Restrained at Time of Offense

None.....	0
Other than parole/post-release, supervised probation or CCCA.....	1
Parole/post-release, supervised probation or CCCA.....	2

▼

0	
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SCORE THE FOLLOWING FACTOR ONLY IF PRIMARY OFFENSE IS H: EMBEZZLEMENT (§ 18.2-111)

◆ Amount of Embezzlement

Amount:	Less than \$10,000.....	0
	\$10,000-\$19,999.....	3
	\$20,000-\$74,999.....	6
	\$75,000-\$119,999.....	9
	\$120,000 or more.....	14

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Total Score _____ If total is 15 or less, go to **Section B**. If total is 16 or more, go to **Section C**.

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Larceny Section B

Offender Name: _____

◆ Primary Offense

(scores for attempted/conspired offenses are in parentheses)

- A. Any attempted or conspired larceny (1 count) (1)
- B. Maximum penalty equals 5 or 10 years
 - 1 count 3
 - 2 counts 4
 - 3 counts 7
- C. Grand larceny auto
 - 1 count 3
 - 2 counts 4
 - 3 counts 7
- D. Grand larceny from person (1 count) 6
- E. Grand larceny of a firearm (1 count) 1
- F. Failure of bailee to return animal, aircraft, vehicle or boat (1 count) 1
- G. Larceny of bank notes, checks, etc. or any book of accounts
 - 1 count 3
 - 2 counts 4
 - 3 counts 7
- H. Any other grand larceny offense with a maximum penalty of 20 years
 - 1 count 3
 - 2 counts 4
 - 3 counts 7

Score

0	
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◆ Primary Offense Remaining Counts

Total the maximum penalties for counts of the primary not scored above

- Years: Less than 2 0 32 - 42 2
- 22 - 31 1 43 or more 3

0	
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◆ Additional Offenses

Total the maximum penalties for additional offenses, including counts

- Years: Less than 1 0
- 1 - 10 1
- 11 - 21 2
- 22 - 31 3
- 32 - 42 4
- 43 or more 5

0	
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◆ Prior Convictions/Adjudications

Total the maximum penalties for the 5 most recent and serious prior record events

- Years: Less than 2 0
- 2 - 19 1
- 20 - 38 2
- 39 or more 3

0	
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◆ Prior Misdemeanor Convictions/Adjudications

(Excludes Traffic)

- Number of Counts: 1 - 2 2
- 3 3
- 4 or more 4

0	
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◆ Prior Incarcerations/Commitments

If YES, add 7

0	
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◆ Legally Restrained at Time of Offense

- None 0
- Other than parole/post-release, supervised probation or CCCA 4
- Parole/post-release, supervised probation or CCCA 5

0	
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SCORE THE FOLLOWING FACTOR ONLY IF PRIMARY OFFENSE IS H: EMBEZZLEMENT (§ 18.2-111)

◆ Amount of Embezzlement

- Amount: Less than \$15,000 0
- \$15,000 or more 3

0	
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Total Score

See **Larceny Section B Recommendation Table** to convert score to guidelines sentence.
Then, go to **Section D Nonviolent Risk Assessment** and follow the instructions.

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Larceny Section C

Offender Name: _____

____ Prior Record Classification ____

Category I Category II Other
(scores for attempted/conspired offenses are in parentheses)

◆ Primary Offense _____

A. Attempted or conspired larceny (1 count).....	(8)	(4)	(2)
B. Statutory maximum penalty equals 5 or 10 years			
1 count	20	10	5
2 counts	28	14	7
3 counts	40	20	10
C. Grand larceny auto			
1 count	32	16	8
2 - 3 counts	56	28	14
4 counts	72	36	18
D. Grand larceny from person			
1 count	40	20	10
2 counts	56	28	14
3 counts	68	34	17
E. Grand larceny of a firearm (1 count).....	68	34	17
F. Failure of bailee to return animal, aircraft, vehicle or boat (1 count).....	28	14	7
G. Larceny of bank notes, checks, etc. or any book of accounts			
1 - 2 counts	32	16	8
3 counts	96	48	24
H. Any other larceny offense with a maximum penalty of 20 years			
1 count	28	14	7
2 counts	44	22	11
3 counts	56	28	14

Score

0		
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◆ Primary Offense Remaining Counts _____

Assign points to each count of the primary not scored above and total the points

Maximum Penalty: 5, 10	1
(years) 20	2

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◆ Additional Offenses _____

Assign points to each additional offense (including counts) and total the points

Maximum Penalty: Less than 5	0
(years) 5, 10	1
20	2
30	3
40 or more	5

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◆ Prior Convictions/Adjudications _____

Assign points to the 5 most recent and serious prior record events and total the points

Maximum Penalty: Less than 10	0
(years) 10, 20	1
30	2
40 or more	3

0		
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◆ Prior Felony Larceny Convictions/Adjudications _____

Number of Counts: 1	1
2	2
3	3
4 or more	4

0	0	
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◆ Other Prior Felony Property Convictions/Adjudications _____

Number of Counts: 1	0
2 - 3	1
4 or more	2

0	0	
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◆ Prior Felony Convictions/Adjudications Against Person _____

Number of Counts: 1	2
2	4
3 or more	6

0	0	
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◆ Prior Felony Drug Convictions/Adjudications _____

Number of Counts: 1 - 2	1
3	2
4 or more	3

0	0	
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◆ Prior Juvenile Record _____

If YES, add 3

0	0	
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◆ Legally Restrained at Time of Offense _____

None	0
Other than parole/post-release, supervised probation or CCCA	3
Parole/post-release, supervised probation or CCCA	4

0	0	
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SCORE THE FOLLOWING FACTOR ONLY IF PRIMARY OFFENSE IS H: EMBEZZLEMENT (§ 18.2-111)

◆ Amount of Embezzlement _____

Amount: Less than \$28,000	0
\$28,000 - \$89,999	24
\$90,000 or more	30

0		
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Total Score

See Larceny Section C Recommendation Table for guidelines sentence range. Then, go to Section D Nonviolent Risk Assessment and follow the instructions.

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Nonviolent Risk Assessment ❖ Larceny Section D

Offender Name: _____

◆ Ineligibility Conditions

- A. Was the offender recommended for **Probation/No Incarceration** on Section B? Yes No
- B. Are any prior record offenses violent (Category I/II listed in Appendix A of the Guidelines Manual)? Yes No
- C. Are any of the offenses at sentencing violent (Category I/II listed in Appendix A of the Guidelines Manual)? Yes No
- D. Do any of the offenses at sentencing require a mandatory term of incarceration? Yes No

If answered YES to ANY, go to "Nonviolent Risk Assessment Recommendations" on cover sheet and check Not Applicable. If answered NO to ALL, complete remainder of Section D worksheet.

◆ Offender Age at Time of Offense

Younger than 21 years	22	
21 to 29 years	16	
30 to 43 years	7	
Older than 43 years	1	

◆ Gender

Offender is Female	13	
Offender is Male	9	

◆ Prior Adult Felony Convictions

Number	0	0	
of Counts:	1 - 2	5	
	3 or more	15	

◆ Prior Adult Incarcerations

Number:	0	0	
	1 - 9	4	
	10 or more	32	

◆ Legally Restrained at Time of Offense

If YES, add 6 → 0

Total Score

- 31 or less, check Recommended for Alternative Punishment.
- 32 or more, check NOT Recommended for Alternative Punishment.

Go to **Cover Sheet** and fill out **Nonviolent Risk Assessment Recommendations**.

Larceny/ Section D



Additional Offenses Continuation Sheet

Offender Name: _____

Offense	Counts	VCC	Offense Date		
			Month	Day	Year
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